



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 06, 2026

Office Order No.:98-2026

For the greater interest of the Company, the following employees are hereby transferred as under:

SI	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Mohammad Ferdousul Alam (1127), Executive Officer	Cash Section, Joydebpur Organization Office(0311), Gazipur Zone	Cash Section, Hemayetpur Organization Office(0340), Dhaka Zone-08
02	Mr. Md. Mahabul Islam (1060), Executive Officer	Cash Section, Hemayetpur Organization Office(0340), Dhaka Zone-08	Cash Section, Finance & Accounts Dept., Head Office, Dhaka

Mr. Mohammad Ferdousul Alam shall handover the overall charges to K. M. Monower Hossain (1276), Assistant Vice President & Operation Incharge Gazipur Full Fledged SC, Gazipur Zone.

Mr. Md. Mahabul Islam shall handover the overall charges to Mr. Nasir Ahmed (2080), DVP & Operation Incharge, City Service Centre, Dhaka.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 12-07-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mr. Md. Rafiqul Islam (0460) SEO, Cash Section, Salna Bazar FPR Center(0690), Gazipur Zone is hereby assigned to issue PR of Joydebpur Organization Office(0311), Gazipur Zone sitting at Salna Bazar FPR Center(0690), Gazipur Zone in addition to his existing duties until further order.

The responsibility of Mr. Md. Shahin Howlader (1396), Senior Officer, Finance & Accounts Dept., at Cash section, Head Office, Dhaka vide Office Order No.:83-2026 Dated 09-06-2026 will be cancelled after joining of Mr. Md. Mahabul Islam (1060) at Cash Section, Head office and Cash allowance of Tk.750/- is hereby withdrawn.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

• Copy forwarded to: Above 04 (Four) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

• Copy forwarded to: Above 04 (Four) employees.

C.C. to: for kind information:

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| 1. The Chief Executive officer. | 1. The AMD (DEV.) & Incharge, Dhaka Zone-16, Gazipur Zone, Rajshahi & Mymensingh Division. |
| 2. The Additional Managing Director. | 2. The AMD (Dev) & Incharge, Dhaka Corp. Zone-07 & Rangpur Corp. Zone. |
| 3. The AMD & Chief Financial Officer. | 3. The EVP (PRT) & Incharge, Gazipur Zone. |
| 4. The DVP & Operation Incharge, City SC | 4. The EVP (PRT) & Incharge, Dhaka Zone-08 |
| 5. K. M. Monower Hossain (1276), AVP & Operation Incharge Gazipur Full Fledged SC, | 5. The Incharge, Salna Bazar FPR Center |
| 6. Office Order file. | 6. The Incharge, Joydebpur Org. Office. |
| 7. Personal file | 7. The Incharge, Hemayetpur Org. Office. |

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়ঃ গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮১০৭০১৮০-৮৩
ফ্যাক্সঃ ৮৮০১ ৮১০৭০১৭১ ই-মেইলঃ nilil@primeislamilife.com web : www.primeislamilife.com